

**Minutes of the 758th meeting of Toft Parish Council  
Meeting held on Monday 1 April 2019 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), P Ellis-Evans, E Miles, A Tall and L Borrell.

In attendance: 2 members of the public, County Cllr Lina Nieto and Mrs A Griffiths (Minutes Secretary, LGS Services).

**1. Apologies for absence and declaration of interests**

1.1 To approve written apologies and reasons for absence

Cllr McNiven gave his apologies for anticipated lateness.

1.2 To receive declarations of interest from councillors on items on the agenda

None at this point.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate

None.

**Open public session including reports from the County and District Councillors**

A resident asked whether it would be in order for him to apply weedkiller at the Snicket and Stoney Lane to clear the nettles. The Parish Council explained that it would ask its contractors. The resident also reported hedges overhanging the footpath in School Lane.

A resident's kind offer to organise the refreshments for the Annual Parish Meeting were gratefully accepted.

**2. To consider arrangements to fill vacancies on the Council**

No applications had been received. Members were encourage to ask around to see if anyone was interested.

County Cllr Lina Nieto arrived at 7.06 pm and was invited to report. Her report covered:

- The Minerals and Waste Local Plan consultation
  - The Call for Sites
  - The "Think Communities and Spokes" model for delivering County Council services in the future, involving the disposal of Shire Hall and creation of a new hub at Alconbury; and basing staff in local communities to operate from different locations. There will be points of access for residents across the county.
  - Domestic abuse and Government funding for the Combined Authority to work on this.
  - Cllr Nieto asked whether the Council would be interested in a meeting between the Combined Authority Mayor and her parishes to talk about the Authority's current activities and share his vision. Aspects of the Mayor's role were outlined.
  - The Dragon Patcher had been in use in the area.
  - Cllr Nieto asked the Parish Council to let her know of any highways issues that were of particular urgency so that she could support priorities.
- Cllr Nieto left the meeting at 7.21 pm.

Cllr Ellis-Evans declared an interest in the planning application for Firs Farm as a neighbour.

**3. To approve the minutes of the meeting on 4 March 2019**

RESOLVED that the minutes of the meeting on 4 March be approved and signed by the Chairman. (Prop MY, 2nd AT, unanimous)

**4. To consider any matters arising from the last or a previous meeting including**

4.1 (4.1) Resident – removal of communal bin from the village

RESOLVED, having noted District Cllr Chamberlain's email, that this matter is now closed.

4.2 (4.2) Registration of protected village amenities under the Local Plan

Nothing further had been heard. Deferred to the next meeting.

- 4.3 (5.4) Neighbourhood Planning – to consider report and what action to take if any  
RESOLVED that the Parish Council accepts Cllr Miles's recommendation that a Neighbourhood Plan is not appropriate at this time, but that consideration should be given to updating the Parish Plan.  
RESOLVED that members should look at the existing Plan and forward suggestions to Cllr Miles as to what might need updating.
- 4.4 (6.2) Resident request for a baby swing  
Cllr Yeadon reported on his enquiries as to the approximate cost and feasibility of including a baby swing, possibly between the climbing frame and the goal, with the same safety surfacing as for the other equipment. Funding would be available from S106 monies.  
RESOLVED to obtain quotations for the supply and installation of a baby swing. <sup>(Prop MY, 2nd PEE, unanimous)</sup>
- 4.5 (6.5) Assets Walk – to consider when this should take place  
RESOLVED that the Assets Walk should take place on Saturday 6 April at 10.30 am at the Village Hall.
- 4.6 (Open) To consider a resident's suggestion that there should be a village litter pick  
RESOLVED to defer this item to the next meeting after the Assets Walk has been carried out, and to check the insurance position.
- 4.7 (4.3) William Eversden Charity  
RESOLVED to note that the Trustees had signed the Allotments declaration.
- 5. Consideration of correspondence**
- 5.1 CCC – Local Validation List consultation  
Noted. RESOLVED to make no response.
- 5.2 Cambridgeshire & Peterborough Minerals and Waste Local Plan further draft consultation  
RESOLVED to make no response.
- 5.3 Police – suggestion for meeting about Neighbourhood Watch  
RESOLVED to respond that whilst there is not a Neighbourhood Watch group in the village, the Chairman would be willing to meet PCSO Coppard.
- 6. Finance and risk assessment**
- 6.1 To consider the finance report and approve the payment of any bills  
RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed, plus CCC (LHI scheme 2016/7) £2600.00 and £143.86, and LGS Services (Admin Support) £448.49. <sup>(Prop MY, 2nd EM, unanimous)</sup>
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|--------------------|--------------|---------|
| Toft People's Hall | Room Hire    | £15.00  |
| Madingley Mulch    | Play bark    | £189.00 |
| Salary             |              | £58.12  |
| NEST               | Pension (DD) | £57.96  |
- A suggestion was made that more lighting be provided between Toft and Comberton, as it was very dark in winter. The County and District Councillors are to be invited and asked to provide a report to the next meeting when this will be an agenda item.
- 6.2 Play inspection reports  
RESOLVED to note that no actions were required.
- 6.3 To consider any matter which is urgent because of risk or health and safety  
None.
- 6.4 To consider date and arrangements for the Annual Parish Meeting  
RESOLVED that the Annual Parish Meeting should be held on 13 May 2019 at 7.00 pm with the Annual meeting of the Parish Council to follow at approximately 7.30 pm.

**7. To consider any Planning or Tree works applications received****7.1 Planning Applications**

7.1.1 S/0822/19/DC – Bennell Farm, West Street, Comberton – Discharge of Condition 17 (Travel plan) of planning application S/1812/17/OL for outline planning permission for up to 90 dwellings and associated infrastructure works (all matters reserved except for access)  
RESOLVED no comments.

7.1.2 S/0819/19/FL – 64 High Street – Demolition of existing thatched annex and erection of replacement single storey annex to the front of the property

Cllr Ellis-Evans, having previously declared an interest in this item, did not contribute to the discussion.

RESOLVED no comments.

**7.2 SCDC decisions to note**

7.2.1 S/4773/18/FL – Orchard Farmhouse, Comberton Road – Demolition of existing ground floor extensions to be replaced with 2 storey side extensions – Permission refused.

**7.3 Tree works applications**

7.3.1 S/1020/19/TC – 3 Farmers End

RESOLVED no comments.

**8. Members items and reports for information only unless otherwise stated****8.1 Church Wall report**

Cllr Yeadon reported on a request that the Parish Council provide funds towards a wall on the Church perimeter. And that he advised that the Council could not in accordance with legislation.

8.2 Village maintenance - Nothing to report.

**8.3 Highways**

Cllr Tall reported that CCC had repaired a couple of manholes. It was suggested that the issues relating to the High Street should be raised with the County Councillor after the Assets Walk, as there had been no confirmation regarding action taken on the drains in High Street.

An update on the speed camera was provided. The camera is to be moved to a new location in the village. Details of vehicle movements and speeds recorded were reported, including cases of excessive speed.

**8.4 Toft People's Hall**

Nothing to report.

**8.5 Footpaths including Lost Highways**

Cllr Miles reported that a bridge has been reported to CCC but nothing has yet been heard.

Details of a gate wide enough to accommodate wheelchairs to enable them to access Lot Meadow were outlined by Cllr Miles. RESOLVED that Cllr Miles should check the measurements and will speak to the landowner to seek permission for installation, and subject to these, to seek quotations for the next meeting before the Parish Council considered it further.

Cllr Tall reported that the footpath in School Lane which had collapsed and was impassable due to tree roots had now been repaired.

Cllr Miles will make further enquiries of the Ramblers to try to establish whether Armshold Lane is a Lost Highway.

**8.6 Defibrillator report**

Cllr Ellis-Evans reported that the remaining houses had received a defibrillator fridge magnet. Cllr Yeadon agreed to assist with delivery to businesses in the village.

It was observed that the contractors had not been able to gain access to Lot Meadow to cut the grass. The situation is to be monitored.

- 8.7 Toft website and emails – to consider a resident’s suggestion that the Parish Council website and email move from a shared server to a virtual private server at a cost of approximately £250.00

RESOLVED to seek the views of the Clerk and to defer this item to the next meeting.

9. **Closure of meeting**

There was no further business and the meeting closed at 8.40 pm.

Signed .....Chairman .....date.

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